

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
May 11, 2017

The meeting was called to order by Ken Mitchell, Chairman, at 7:00 p.m. Other Board members present were Chris Vanelli, Bruce Jones, Bill Rosson, and Zane Stauffer. Also present were Tim Arnold, Executive Director/Operator; Tim Gluck; and Melissa Fiala, Solicitor. Mark Bahnick, Van Cleef Engineering, did not attend.

There will be an Executive Session after the meeting to discuss possible litigation and personnel matters.

MINUTES

Motion Bruce Jones made a motion to approve the minutes from the meeting on April 13. Ken Mitchell seconded the motion. All agreed.

PRESENTATION OF BILLS

Motion Bill Rosson made a motion to approve the April bills and payroll. Bruce Jones seconded the motion. All agreed.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

We visit the pump stations twice a day for chlorine residual monitoring.

Updates on Pump Stations

Walnut Bank Farm:

- Normal daily operations and maintenance
- A transducer for the tank was replaced

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- The monthly coliform samples were taken.

Right to Know Request

- Tim A received a Right to Know Request from Rick Orloff. The response is enclosed.

North Loop

- Van Cleef submitted an update on the project. The plans are basically done except for a couple of non-waterline details.

2016 Audit

The auditors have completed their work on the audit.

Letter to Customers

The Board's letter to the customers was mailed on May 8.

SOLICITOR'S REPORT

- We responded to two Right to Know Requests from Rick Orloff.
- The agreements for the Edgewater development have been sent to the developer. The RTWA is waiting to receive the fees.
- Bill asked about donation amounts – is there a limit?

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Flushing with Milford Township was completed on May 9. There was one hydrant on Tollgate Road that was not working.

We pumped about 3 million gallons more in April. Walnut Bank Farm was running 24 hours a day to keep the tank filled.

Customer Care Calls:

1. 1108 Bridle Path Drive – low water pressure. The problem was the PRV. The meter was also replaced.
2. 1040 Spring Meadow Drive – very little water pressure. The homeowners called a plumber who discovered a lateral leak. The leak was repaired April 21.
3. 202 Prairie Court – water is cloudy with particles in it. It was determined to be an internal problem. The homeowner was advised to flush the hot water heater.
4. 1006 Kile Circle – reduced water pressure. Tim G visited the home but found nothing. The homeowner told him he had just replaced the filter and now the pressure is fine.
5. 1164 School House Lane – rotten egg smell during flushing. Tim A went to the home and took a chlorine residual. The water was fine and after running the water, the smell had dissipated.

Motion **Bruce Jones made a motion to adjourn at 7:20 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary