

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
April 14, 2016

The meeting was called to order by Ken Mitchell, Chairman, at 7:00 p.m. Other Board members present were Bill Rosson, Bruce Jones, Chris Vanelli and Zane Stauffer. Also present were Tim Arnold, Executive Director/Operator; Steve Shelly, Solicitor; and Tim Gluck. Mark Bahnick, Van Cleef Engineering, did not attend.

MINUTES

Motion **Bruce Jones made a motion to approve the minutes from the meeting on March 10, 2016. Bill Rosson seconded the motion. All agreed.**

PRESENTATION OF BILLS

Motion **Chris Vanelli made a motion to approve the March bills. Ken Mitchell seconded the motion. All agreed.**

The first quarter Balance Sheet, Income Statement, and Budget vs. Actual financial documents were presented to the Board. This will be done each quarter.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

The final draft of the agreement was received by the RTWA. Tim A and Steve Shelly reviewed it and found it to be satisfactory.

Motion **Chris Vanelli made a motion that the RTWA authorize the executive director to sign the amended agreement with Richlandtown Borough. Ken Mitchell seconded the motion. All agreed.**

CVS

The CVS will be built at the corner of Tollgate Road and Route 309 (across from WAWA). The agreements have been received. The fees for this project will be about \$44,000.

Motion **Bill Rosson made a motion that the RTWA authorize the executive director to execute the Water Service Agreement and the Water System Improvement Agreement for the CVS project. The Board also authorizes Steve Shelly to execute the Water Line Easement Agreement. Bruce Jones seconded the motion. All agreed.**

Hidden Ponds

A request was received by the developer to release the funds in the professional escrow accounts.

Motion **Bruce Jones made a motion that the RTWA release the amount of \$374.24 in the application escrow account and the amount of \$980.47 in the professional escrow account for Reserves at Hidden Ponds, subject to the deduction of any outstanding fees due the Richland Township Water Authority. Chris Vanelli seconded the motion. All agreed.**

Updates on Pump Stations

Sweetbriar: Tim is still painting.

There was no work done at the other three stations.

Sampling

The monthly coliform samples were taken in March.

Miscellaneous

Tim A and Tim G repaired the hydrant that was damaged.

Flushing will occur from April 25 to May 16.

Tim A will be attending the PSATS conference from April 17-20. He will use vacation days to attend.

Pennsylvania Rural Water Association Conference

Tim A took the following classes:

- Groundwater Fundamentals and Filtration Basics – groundwater supply and different types of filtration systems
- Fire Hydrant Operations and Maintenance – showed how to repair a damaged hydrant
- Interpreting Well Pump Test and Water Quality Data
- Corrosion Control – what can cause corrosion in the system and how to treat it
- Revised Total Coliform Rule – compliance and assessment

Tim G took the following classes:

- Line Locating – how to find leaks and devices to find water/sewer lines
- Water & Sewer Fitting Applications – different compounds used. (There is a concrete lining in our water lines.)
- Cross Connection Control Management – using back flow preventers to keep contamination in homes from entering the system
- TTHM and Tanks – methods to prevent stale water in tanks from being contaminated

Bike Rodeo

The RTWA received a request from Officer Mike Kisthardt for a donation to the police annual bike rodeo.

Motion **Chris Vanelli made a motion that the RTWA purchase 2 bikes for the bike rodeo, the cost not to exceed \$200.00. Bruce Jones seconded the motion. All agreed.**

ENGINEER'S REPORT

No report.

SOLICITOR'S REPORT

No report.

OPERATIONS REPORT

Pumping has stayed steady through March. More water will be used in late April and early May due to flushing. The amount of water pumped at Richland Court and Sweetbriar has been cut back.

Customer Care Calls:

1. 1434 Sunflower Court – low water pressure. Tim A advised the homeowner to check the water softener.
2. 1116 Farm House Lane – blue water. Can be caused by new copper pipes (they had just put new plumbing in).
3. 310 N. West End Blvd. – low water pressure. Problem with PRV
4. 676 N. West End Blvd. – strong sulphur smell. Discovered the smell was coming from the hot water heater, which will need service.
5. 71 Wagon Wheel Road – high water use. Owner discovered a leak in the hot water heater.

Motion **Bill Rosson made a motion to adjourn at 8:00 p.m. Bruce Jones seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary