

Richland Township
2017 Reorganizational Meeting
January 3, 2017

Chairman Timothy Ritter called the Richland Township Reorganization Meeting to order. Those present are as follows: Timothy Ritter, Supervisor; Timothy Arnold, Supervisor; Rick Orloff, Supervisor; Paul Stepanoff, Township Manager; Mike Schwartz, Township Engineer, Gilmore & Associates; Chief Rich Ficco, RTPD; Judy Goldstein, Township Planner, Boucher & James; B. Lincoln Treadwell, Township Solicitor.

OPENING

- A. The meeting was called to order at 7:00pm.
- B. The Pledge of Allegiance was recited
- C. Mr. Orloff gave an Invocation.
- D. Roll call was taken

ORGANIZE

Motion: Mr. Orloff made a motion to nominate Mr. Tim Ritter as Temporary Chairperson for the Richland Township Board of Supervisors. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

RECEIVE NOMINATIONS FOR CHAIRPERSON

Motion: Mr. Arnold made a motion to nominate Mr. Tim Ritter as Chairperson for Richland Township Board of Supervisors. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

NOMINATE AND ELECT VICE-CHAIRPERSON

Motion: Mr. Ritter made a motion to nominate Mr. Rick Orloff as Vice-Chairperson for Richland Township Board of Supervisors. Mr. Arnold seconded the motion. Vote: Mr. Orloff abstained from this vote. Motion carried 2:0 with 1 abstention.

APPOINT TOWNSHIP SECRETARY

Motion: Mr. Orloff made a motion to appoint Mr. Paul Stepanoff as Richland Township's Secretary. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP ASSISTANT SECRETARY

Motion: Mr. Orloff made a motion to appoint Ms. Tracey Virnelson to be the Richland Township Assistant Secretary. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP TREASURER

Motion: Mr. Orloff made a motion to appoint Mr. Charles Botson to be the Richland Township Treasurer. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

TREASURER'S BOND LIMIT

Motion: Mr. Orloff made a motion to set the Treasurer's Bond Limit for Richland Township for 2017 at \$2,000,000. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP SOLICITOR

Motion: Mr. Arnold made a motion to appoint Mr. B. Lincoln Treadwell as the Richland Township Solicitor. Mr. Ritter seconded the motion. Vote: Motion carried unanimously.

APPOINT SPECIAL COUNCEL FOR LABOR MATTERS

Motion: Mr. Orloff made a motion to appoint Eckert Seamans Cherin & Mellott, LLC, Ryan Cassidy specifically, as the Richland Township Special Council for Labor Matters. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP ENGINEER

Motion: Mr. Orloff made a motion to appoint Gilmore & Associates as Richland Township's Engineers. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP ENGINEER FOR INSPECTIONS

Motion: Mr. Orloff made a motion to appoint Boucher & James as Richland Township Engineer for inspections. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP TRAFFIC ENGINEER

Motion: Mr. Orloff made a motion to appoint Gilmore & Associates as Richland Township's Traffic Engineer. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP PLANNING CONSULTANT

Motion: Mr. Orloff made a motion to appoint Boucher & James as Richland Township's Planning Consultant. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT CONSULTANT FOR PERSONNEL MATTERS

Motion: Mr. Orloff made a motion to appoint Eckert Seamans Cherin & Mellott, LLC as Richland Township's Consultant for Personnel Matters. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT VACANCY BOARD CHAIRMAN

Motion: Mr. Ritter made a motion to appoint Steven Tamburri as the Richland Township Vacancy Board Chairman. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

CERTIFY DELEGATE TO THE STATE ASSOCIATION'S ANNUAL CONVENTION

Motion: Mr. Arnold made a motion to appoint and certify Richard Brittingham as the Richland Township Delegate to the State Association's Annual Convention. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP OPEN RECORDS OFFICER

Motion: Mr. Arnold made a motion to appoint Mr. Paul Stepanoff as the Richland Township's Open Records Officer. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

APPOINT ALTERNATE OPEN RECORDS OFFICER

Motion: Mr. Arnold made a motion to appoint Ms. Tracey Virnelson as the Richland Township Alternate Open Records Officer. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

APPOINT DELEGATES TO SUSQUEHANNA MUNICIPAL TRUST

Motion: Mr. Ritter made a motion to appoint Mr. Charles Botson as the Richland Township delegate to the Susquehanna Municipal Trust. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

Motion: Mr. Ritter made a motion to appoint Mr. Richard Brittingham as the Richland Township alternate delegate to the Susquehanna Municipal Trust. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

APPOINT TOWNSHIP BUILDING CODE OFFICAL

Motion: Mr. Ritter made a motion to appoint Mr. Ray Constable as the Richland Township Building Code Official. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

APPOINT PLANNING COMMISSION MEMBERS

Motion: Mr. Ritter made a motion to appoint Ms. Mary Sulger to Seat C of the Richland Township Planning Commission. Term expires January 2021. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

Mr. Ritter reports that Seat E is blank and that there are volunteer applications on the back table.

APPOINT PARK & RECREATION BOARD MEMBERS

Motion: Mr. Arnold made a motion to appoint Mr. Richard Staudenmeier to Seat D of the Richland Township Park & Recreation Board. Term expires January 2022. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

APPOINT ZONING HEARING BOARD MEMBER

Motion: Mr. Arnold made a motion to appoint Mr. Emery Ashton to Seat A of the Richland Township Zoning Hearing Board. Term expires January 2020. Mr. Orloff seconded the motion. Vote: Motion carried unanimously.

APPOINT WATER AUTHORITY MEMBERS

Motion: Mr. Ritter made a motion to appoint Mr. Bruce Jones to Seat C of the Richland Township Water Authority. Term expires January 2022. Mr. Orloff states that he believes the Richland Township Water Authority has over stepped its usefulness and therefore he cannot second the motion. Mr. Arnold read a statement disclosing that he has a conflict of interest but according to the ethics board if he discloses the conflict he can participate in the vote. Solicitor concurred and stated based on the Ethics Act Mr. Arnold is allowed to second the motion, vote to break a tie. Mr. Arnold seconded the motion. Vote: Mr. Orloff opposed. Mr. Ritter voted in favor. Due to tie Mr. Arnold permitted to vote, he voted in favor. Motion carried 2:1.

APPOINT INDEPENDENT/CPA ACCOUNTANT TO PERFORM ANNUAL AUDIT

Motion: Mr. Ritter made a motion to appoint Lopez, Teodosio & Larkin, LLC as the Richland Township Independent/CPA Accountant to perform the annual audit for 2017. Mr. Arnold seconded the motion. Vote: Mr. Orloff abstained. Motion carried 2:0 with 1 abstention.

ADJOURNMENT

Motion: Mr. Arnold made a motion to adjourn the Board of Supervisors Reorganization Meeting for 2017. Mr. Ritter seconded the motion. Vote: Motion carried unanimously.

Respectfully Submitted,
Alicia Garner
Recording Secretary

**RICHLAND TOWNSHIP
BOARD OF SUPERVISORS
Business Meeting
January 3, 2017**

Chairman Timothy Ritter called the Richland Township Board of Supervisors Business Meeting to order. Those present are as follows: Timothy Ritter, Supervisor; Timothy Arnold, Supervisor; Rick Orloff, Supervisor; Paul Stepanoff, Township Manager; Mike Schwartz, Township Engineer, Gilmore & Associates; Chief Rich Ficco, RTPD; Judy Goldstein, Township Planner, Boucher & James; B. Lincoln Treadwell, Township Solicitor. Amy Kaminski, Traffic Engineer, Gilmore & Associates was absent.

I. OPENING

- A. The meeting was called to order at 7:12pm.
- B. Roll call was taken.
- C. There were no Board and Staff Appointments.

II. PUBLIC HEARINGS There were no public hearings for this meeting.

III. PUBLIC COMMENT There were no public comments at this time.

IV. PRESENTATIONS There were no presentations for this meeting.

V. BOARD AND STAFF REPORTS

- A. Township Manager – (1) Board Docs next meeting; training is on January 19th. (2) Due to the Police accreditation, required shooting training will be done on duty. It would be easier to have our own shooting range. He proposes getting 5,000 cubic yards of fill from USCS to store somewhere within Township until location for shooting range is determined.

Motion: Mr. Ritter made a motion to have Boucher & James present a plan for permitting a 5,000 cubic yard pile of dirt somewhere in the Township. Mr. Arnold seconded the motion. Vote: Motion carried unanimously.

- B. Supervisors -- The Supervisors have no reports at this time.
- C. Solicitor -- The Solicitor has no reports at this time.
- D. Engineer -- The Engineer has no reports at this time.
- E. Police Chief – Accreditation vote scheduled for January 29th.
- F. Planner -- The Planner has no reports at this time.

VI. DEVELOPER'S ISSUES

- A. Review of 90 Day Extension Submittals:
 - 1. Ahlum Tract (Creek View Crossing) Subdivision.
The applicant in a letter dated December 20, 2016 waived the 90 day MPC time limit. This gives an indefinite extension until Township is notified for action.
- B. Edgewater: Resolution #17-06 to extend Townhomes at Edgewater Final Land Development Plan Approval to April 30, 2017. They received approval in June 2016. Mr. Canavan requested an extension to April 30, 2017. Resolution #17-06 allows this extension.

Motion: Mr. Orloff made a motion to approve Resolution #17-06 allowing the extension of Edgewater Final land Development Plan. Mr. Ritter seconded the motion. Vote: Motion carried unanimously.

VII. TOWNSHIP BUSINESS ITEMS (Old and New).

- A. Minutes from December 12, 2016 Business Meeting

Motion: Mr. Orloff made a motion to approve the minutes. Mr. Ritter seconded the motion. Discussion: Mr. Ritter pointed out an error with a motion that needs to be fixed.

- Motion:** Mr. Orloff made a motion to amend the minutes to say there was no second. Mr. Ritter seconded the motion. **Vote: Motion carried unanimously.**
- Motion:** Mr. Orloff made a motion to approve the amended minutes. Mr. Ritter seconded the motion. **Vote: Motion carried unanimously.**
- B. Financial Business - Approve payment of bills.
- Motion:** Mr. Arnold made a motion to approve the bills. Mr. Orloff seconded the motion. **Vote: Motion carried unanimously.**
- C. Resolution #17-01 designates banks and financial institutions for deposit of Township funds. The Township's auditors have recommended that the Board annually designate a list of approved banks and financial institutions where Township funds may be deposited.
- Motion:** Mr. Arnold made a motion to adopt resolution #17-01 listing QNB, PLIGT, Penn Community Bank and Citizen's Bank as the banks and financial institutions for deposited Township funds. Mr. Ritter seconded the motion. **Vote: Motion carried unanimously.**
- D. Resolution #17-02 approving the Fee Schedules for the Township's Planning Consultant, Engineer, and Traffic Engineer for 2017. It is necessary for the Board to approve the fee schedules for our Engineering and Planning Consultants for 2017.
- Motion:** Mr. Orloff made a motion to approve resolution #17-02 approving the Fee Schedule for the Township Engineers and Planning Consultants. Mr. Ritter seconded the motion. **Vote: Motion carried unanimously.**
- E. Resolution #17-03 approving the Fee Schedule for the Township's Solicitor for 2017
- Motion:** Mr. Arnold made a motion to approve resolution #17-03 approving the Fee Schedule for Township Solicitor. Mr. Orloff seconded the motion. **Vote: Motion carried unanimously.**
- F. Resolution #17-04 approving the Township Fee Schedule for 2017. The proposed resolution restates our fee schedule. There is an addition for 2017 Right of Way Management Fees.
- Motion:** Mr. Arnold made a motion to approve resolution #17-04 approving the Township Fee Schedule. Mr. Ritter seconded the motion. **Vote: Motion carried unanimously.**
- G. Resolution #17-05 Reappointing Delegates to the Bucks County Tax Collection Committee for 2017. The Bucks County Tax Collection Committee recommends that each municipality reappoint their delegates to the Committee, which oversees the countywide EIT collection.
- Motion:** Mr. Ritter made a motion to approve resolution #17-05 reappointing the delegates to the Bucks County Tax Collection Committee. Mr. Orloff seconded the motion. **Vote: Motion carried unanimously.**
- H. Ordinance No. 276 revising Chapter 27 to clarify certain regulations relating to B1 and B1A uses. This Ordinance is advertised for the February 13th BOS meeting, no action required today.
- I. Supervisor Orloff's made a presentation and proposed Motion on RTWA.
- Motion:** Mr. Orloff made a motion to sunset the RTWA. Mr. Ritter opposed. Mr. Arnold abstained. **No action, motion falls to the floor.**

VIII. PUBLIC COMMENT

Mr. Kenneth Mitchell of 2112 Claymont Drive defended RTWA. He stated the allegations by Supervisor Orloff are misguided and false. Mr. Mitchell reports the Board of Directors of the Water Authority take their duties very seriously and take pride in serving the Township.

Gerald Washcalus of 147 Redwood Drive wanted to know how the job went from a part time position to a full time position. The Township Solicitor states that that is a question that should be asked a RTWA meeting.

Mitch Anderson of 141 Meadow Road states that Mr. Mitchell didn't state any facts just opinions. Mr. Anderson asked how the Water Authority went from 4.6 million to 100 thousand assets in that short of a period of time.

Chris Vanelli of 1234 Colonial Drive reported he can answer Mr. Anderson's question. Mr. Vanelli states that by law that 4.6 million has to be spent within 7 years which was spent on filtration systems, a water line extension, a solar project requested by the Board of Supervisors, and well upgrades and system upgrades. Mr. Orloff had full knowledge of the many items he is now complaining about.

Bob White of Beaver Run states that it is great to be able to hash out differences like this rather than going to war with each other. Mr. White's original question was about the 4.6 million dollars that was lost but Mr. Vanelli disputed. Mr. White debated with Mr. Vanelli and Mr. Orloff about having proper documentation with what they've stated. Mr. White said someone is not telling the truth and that the facts need to come out.

Bill Rossen of Regency Manor, Board Member of RTWA reports being on the Board since 2010 has given him time to observe the healthy operations and growth. He said the RTWA is not out of control. The RTWA Board is in total control in the responsibility of all aspects of RTWA's operation.

Rich Sadler of 1173 Doylestown Pike asked how switching RTWA to a Water Department would change cost. Mr. Orloff reports that Public Works could be merged and Executive compensation would be reduced. Mr. Orloff addressed questions about Mr. Arnold doing things not work related during work hours.

Michelle Loux of 140 E. Pumping Station Rd. states that it's nice that Mr. Orloff did all his homework and went around gathering all the details he needed against RTWA but said she'd rather him doing his Supervisor job volunteering for the community. The only time she sees Mr. Orloff out is around election time.

Mr. Mitch Anderson asked if there were any changes in the burning Ordinance. Township Manager stated the information is in last month's minutes.

Jane Steeley of 302 Station Road asked about Hidden Ponds walking trails, and trails from Spring Meadow to Beaver Run, if they're still being built. Township Planner says they are still proposed but not constructed yet, and she's looking into all walking trails there.

Jim Sulger of 108 Laurel Court said he believes the contaminated ponds at Hidden Ponds delayed the walking paths. Mr. Arnold said it took a long time to complete the Reserves at Hidden Ponds that the Township Manager and Boucher & James will look into the trails.

Mr. Kenneth Mitchell said there's one road in/out of Strayer Middle School and wanted to know if there's another access. The Township Manager said the school district is responsible for building the crossing but the developer is responsible for connecting roads. The Township Solicitor said a connection from Ronald Reagan Drive and Station Road is part of Frontgate development which hasn't been built yet.

IX. ADJOURNMENT

Motion: Mr. Orloff made a motion to adjourn the Richland Township Board of Supervisors Meeting at 9:00pm. Mr. Ritter seconded the motion. Vote: Motion carried unanimously.

Next Meeting: Monday, February 13, 2017 at 7:00pm.

Respectfully Submitted,
Alicia Garner
Recording Secretary