

RICHLAND TOWNSHIP
BOARD OF SUPERVISORS
Business Meeting
July 11, 2016

Chairman Timothy Ritter called the Richland Township Board of Supervisors Business Meeting to order. Those present are as follows: Richard Orloff, Supervisor; Timothy Ritter, Supervisor; Timothy Arnold, Supervisor; Stephen Sechriest, Township Manager (retiring); Mike Schwartz, Township Engineer, Gilmore & Associates; Detective-Sergeant Ray Aleman, Township Police Dept.; Mike Shinton, Traffic Eng., Gilmore & Associates; Judy Goldstein, Township Planner, Boucher & James; B. Lincoln Treadwell, Township Solicitor.

I. OPENING

- A. The meeting was called to order at 7:00pm.
- B. The Pledge of Allegiance was recited.
- C. Mr. Orloff gave an Invocation.
- D. Roll call was taken.

II. PUBLIC HEARINGS

- A. Request from Frontgate to continue Conditional Use Hearing from July 11, 2016 to September 12, 2016 BOS meeting. The applicant requires a variance application and is seeking continuance.

MOTION Mr. Orloff made a motion to grant the continuance of the Conditional Use Hearing until the September 12th meeting. Mr. Arnold seconded the motion. Vote: All in favor. Motion carried unanimously.

III. PUBLIC COMMENT

IV. PRESENTATIONS Not applicable this meeting.

V. BOARD AND STAFF REPORTS

- A. Stephen Sechriest reported a Verizon Consortium Update. Richland Township has joined the Bucks County Consortium in the initial stages of the new agreement.
- B. The Supervisors had no reports at this time.
- C. The Solicitor had no reports at this time.
- D. Mike Schwartz, Gilmore & Assoc. reported that they've completed inspection of 30 culverts. 10 are low priority and should be inspected again in 48 months. 12 are medium priority and should get inspected again in 2 yrs. Six are high priority and should be inspected again in 12 months. Of those 6, two should receive immediate action (Schukraft Rd. and E. Hickon Road.) They are requesting to give an in-depth analysis and recommending immediate repair on the guiderails and foundations within 6 months.

MOTION Mr. Ritter made a motion to conduct an in-depth study of Schukraft Rd. and E. Hickon Road culverts not to exceed a cost of \$2500 each. Mr. Orloff seconded the motion. Vote: All in favor. Motion carried unanimously.

- E. Mike Shinton, Gilmore & Assoc. reported that they will have the quotes completed soon for the W. Pumping Station Road and Rt. 309 left turn arrow traffic light.
- F. Ray Aleman had no reports at this time.
- G. Judy Goldstein had no reports at this time.
- H. James Benner presented the Roadmaster Quarterly report for Thom Roeder.

VI. DEVELOPER'S ISSUES

- A. Request from Jeffrey Naugle to extend a Land Development Plan for Tax Map Parcel 36-005-065 for another 5 years.

MOTION Mr. Arnold made a motion to grant the extension. Mr. Orloff seconded the motion. Vote: All in favor. Motion carried unanimously.

- B. Request from Talon Drilling Company to waive \$300 permit fees for installation of monitoring wells for the Watson-Johnson Landfill Superfund Site.

MOTION Mr. Orloff made a motion to waive the permit fees. Mr. Ritter seconded the motion. Vote: All in favor. Motion carried unanimously.

- C. Request from 121 CD Associates, LP for Waiver of Land Development at 60 Pacific Drive.

MOTION Mr. Orloff made a motion to grant the Waiver of Land Development subject to a contribution of \$3200 (equal to the application fees) being paid to the Township. Mr. Arnold seconded the motion. Vote: All in favor. Motion carried unanimously.

- D. Request from Scott and Alison Ruser for waiver of stormwater management and instead pay the Stormwater Ordinance Waiver Fee.

MOTION Mr. Arnold made a motion to grant the Waiver Stormwater Management subject to the Stormwater Ordinance Waiver fee of \$500 being paid to the Township. Mr. Ritter seconded the motion. Vote: All in favor. Motion carried unanimously.

- E. Request from B&B Automotive at 1455 S. West End Blvd. for Special Exceptions and Variance Requests from Zoning Hearing Board. No action was required from the Board of Supervisors.

- F. Requests for Escrow Releases:
 - 1. CVS Escrow Release Request #3

MOTION Mr. Ritter made a motion to release the escrow Request #3 in the amount of \$19,406.49, subject to reduction for any fees due the Township. Mr. Orloff seconded the motion. Vote: All in favor. Motion carried unanimously.

- G. Consideration of Resolution to Approve Sewage Planning Module for the Townhomes at Edgewater Project Proposal along Heller Road. The Resolution is required prior to PA DEP conducting their review.

MOTION Mr. Orloff made a motion to adopt Resolution #16-14. Mr. Ritter seconded the motion. Vote: All in favor. Motion carried unanimously.

VII. TOWNSHIP BUSINESS ITEMS (Old and New)

- A. Minutes from June 13, 2016 Business Meeting

MOTION Mr. Arnold made a motion to approve the Minutes from the June 13, 2016 Board of Supervisors meeting. Mr. Orloff seconded the motion. Vote: All in favor. Motion carried unanimously.

B. Financial Business - Approve payment of bills

MOTION Mr. Orloff made a motion to approve the payment of bills. Mr. Ritter seconded the motion. Vote: All in favor. Motion carried unanimously.

C. Adoption of Ordinance No. 273 adding the full length of Raub Road (T-447) to the list of Township roads where truck traffic is prohibited, except for local deliveries or pickups. The board approved moving forward with this Ordinance and directed staff to prepare the new Ordinance at the June 13 meeting. PennDOT approval was granted (for adding signs to Union and Richlandtown Pike), and the Ordinance has been advertised as required.

MOTION Mr. Orloff made a motion to adopt Ordinance No. 273. Mr. Ritter seconded the motion. Vote: All in favor. Motion carried unanimously.

D. Report on Proposal for RT Police Coverage of Richlandtown Borough. Chief Ficco and Paul Stepanoff prepared a proposal for Richlandtown Borough. The proposal was for \$100,000 should number of calls be below 1080/year and \$170,000 should the calls exceed that amount. Richlandtown Borough was receptive and thanked us for what they thought was a very fair proposal. They will contact us should they decide to move forward. No action required by the Board of Supervisors.

E. Agreement Approval for Sidewalk Construction along Heller Road for Shelly. This is the approval of the final agreement for Shelly to pay Richland Township \$105,000.00 for the design and construction of the required sidewalk on Heller Road on the Shelly property. Township Solicitor and Attorney for Shelly have both approved the agreement. Maintenance of the sidewalk will be Shelly's responsibility. The work will go out for bid.

MOTION Mr. Orloff made a motion to approve the agreement for the sidewalk construction. Mr. Arnold seconded the motion. Vote: 2 in favor, 1 abstain. Mr. Ritter abstained from the vote because he is an employee of Shelly Enterprises.

F. Supervisor Stipend Payment Update. The Solicitor has reviewed second class township code and Richland Township ordinance and has concluded that BOS stipend payments can only be paid monthly as per the Township Ordinance. There are no provisions for allowing deferments, but also no prohibitions

MOTION Mr. Orloff made a motion to return to monthly payments for supervisors beginning January 2017. Mr. Ritter seconded the motion. Vote: All in favor. Motion carried unanimously.

G. Portzer Road/Mill Road construction notification. PennDOT has informed the township that construction to resurface Portzer Road/Mill Road between Milford Square and Rt. 309 will commence in June. No board action is required.

H. RTWA/Richland Township Administration Agreement extension. The 3-year "Lease and Administration Agreement" between Richland Township and Richland Township Water Authority dated January 3rd 2011 expired on January 1st 2014. Section 2 "Term" of the agreement provided for a 3 year extension at the sole discretion of RT BOS. Without an extension, notice of termination, or new agreement, it appears there is no official

agreement in place although our practice was to continue operating status-quo under the original agreement. Staff Recommends BOS do one of the following: A) Extend the January 3, 2011 agreement with a motion/vote for 3 years – per Section 2, B) Terminate the agreement with a motion/vote followed by written notification to RTWA, per Section 2, or 3) Adopt another agreement such as the draft one prepared by Mr. Sechriest in March of 2016. The Board of Supervisors are not taking action at this time and postponed further discussion until a later date.

- I. Veterans Park usage. Richland Township has had some inquiries on using Veterans Park. There is a lease agreement with RASA and a Memorandum of Understanding Concerning Use of Park Fields. The Township should receive a copy of all of the tournaments and other events that happen at Veterans Park so we know when the park is available, as to possibly rent out the park.

MOTION **Mr. Ritter made a motion to authorize Judy Goldstein and Paul Stepanoff to write a policy on how to rent out fields 5 & 6 at Veterans Park for future consideration of the Board. Mr. Arnold seconded the motion. Vote: All in favor. Motion carried unanimously.**

- J. Preservation Board – Referendum Question. The Preservation Board will have a referendum question on the ballot this fall concerning extending the current EIT for an additional 5 years to fund future preservation projects. They are requesting funds for mailing a brochure, printing and yard signs; cost not to exceed \$2500. The Board of Supervisors did not vote on funding this request; however, they will allow an article in the Township Times Newsletter to be informational and educational.

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

MOTION **Mr. Arnold made a motion adjourn the Richland Township Board of Supervisors meeting at 8:45pm. Mr. Orloff seconded the motion. Vote: All in favor. Motion carried unanimously.**

Next Meeting: Monday, August 8, 2016 at 7:00 PM.