

**RICHLAND TOWNSHIP WATER AUTHORITY**  
**MINUTES**  
**May 12, 2016**

The meeting was called to order by Ken Mitchell, Chairman, at 7:00 p.m. Other Board members present were Bill Rosson, Bruce Jones, Chris Vanelli and Zane Stauffer. Also present were Tim Arnold, Executive Director/Operator; Steve Shelly, Solicitor; and Tim Gluck. Mark Bahnick, Van Cleef Engineering, did not attend.

*Prior to the meeting, an executive session was held to discuss personnel matters.*

**MINUTES**

**Motion** Bill Rosson made a motion to approve the minutes from the meeting on April 14, 2016. Bruce Jones seconded the motion. All agreed.

**PRESENTATION OF BILLS**

**Motion** Bruce Jones made a motion to approve the April bills. Ken Mitchell seconded the motion. All agreed.

**EXECUTIVE DIRECTOR'S REPORT**

**Richlandtown Borough**

We started operations for the borough on May 1, 2016.

We are taking 2 grab samples of chlorine per day. (They use liquid chlorine which can be more tempermental.)

A proposal for the DRBC audit was received from INTEX and borough council signed it at their monthly meeting.

Tim is working with the DEP to clear up any violations.

We may need to address low water pressure issues in the future.

Calendars were purchased to put in the pump stations to note any actions taken there.

**CVS**

The developer for CVS has asked that a Letter of Intent be issued for Lot 2, which will house Country Structures. This lot does not require water service but they want to put a line in for future use.

**Motion** Chris Vanelli made a motion that the RTWA issue a Letter of Intent to SW Quakertown CVS, LP, for Lot 2, contingent upon the recommendations of Van Cleef Engineering and the RTWA Executive Director. The contingencies will be based on the Van Cleef Intent-To-Serve Review dated April 29, 2016, items 1-4, and any further reviews or concerns that need to be addressed by the executive director. Ken Mitchell seconded the motion. All agreed.

**Hidden Ponds**

The letter was sent to close out the escrow accounts.

**Updates on Pump Stations**

Walnut Bank Farm & Sweetbriar: we will be getting an estimate to replace the pump and transducer.

Richland Court: the production meter was replaced. Also, a copper line for the chlorine residual was replaced with 80 lb. PVC.

Paletown Road well: Tim is reviewing the work that needs to be done. The proposal for the work looks like it will be less than the budgeted amount.

**Sampling**

The monthly coliform samples were taken in April. Samples were also taken for lead and copper.

Sweetbriar and Richland Court samples have been compliant all year to date. At Richland Court, the VOC's have been compliant, so our monitoring has been reduced from quarterly to twice a year.

### **Flushing**

Flushing started in April and will be complete May 13. There was only 1 call concerning the schedule. Customers were notified in the newsletter to check the schedule on the website. Signs are placed in the area where flushing is taking place. The water has been very clean.

### **ENGINEER'S REPORT**

No report.

### **SOLICITOR'S REPORT**

No report.

### **OPERATIONS REPORT**

Production is up somewhat due to flushing. The amount of water used for flushing will be reported next month.

#### *Customer Care Calls:*

1. 1460 Sunflower Court – high water use. Tim A told the homeowner that we would check her readings for the next few days. When he called back, she told him that there was work done on a toilet.
2. 2208 Claymont Drive – low pressure. When the homeowner bypassed the water softener, there was no change. When he bypassed his filtration system, the pressure went back to normal.

### **AUTHORITY COMMENTS**

#### **Bike Rodeo**

This event will be held Saturday, May 14. Two bikes were purchased.

#### **Road Clean Up Day**

The RTWA sponsors this event to be held May 28.

**Motion**            **Chris Vanelli made a motion to authorize the RTWA to purchase food and pay for a dumpster for Road Clean Up Day. Ken Mitchell seconded the motion. All agreed.**

**Motion**            **Chris Vanelli made a motion to adjourn at 7:45 p.m. Bruce Jones seconded the motion. All agreed.**

Respectfully submitted,  
Dianne McLane  
Recording Secretary