

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
November 12, 2015

The meeting was called to order by Ken Mitchell, Chairman, at 7:00 p.m. Other Board members present were Bill Rosson, Chris Vanelli, and Zane Stauffer. Bruce Jones was absent. Also present were Tim Arnold, Executive Director; Steve Shelly, Solicitor; and Tim Gluck. Mark Bahnick, Van Cleef Engineering; and Harry Koenig, System Operator; did not attend.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting on October 8, 2015. Chris Vanelli seconded the motion. All agreed.**

PRESENTATION OF BILLS

Motion **Chris Vanelli made a motion to approve the October bills. Ken Mitchell seconded the motion. All agreed.**

NEW BUSINESS

The Board acknowledged Tim A for having obtained his operator's license. Tim G should be getting his soon.
GIS training is to be held in the next few weeks.

EXECUTIVE DIRECTOR'S REPORT

Rate Increase

Most of our accounts (76%) use water in the 0-18,000 range. The Board agreed with Proposed Rate #1, which will increase revenue by \$116,000.00. The Resolution will be prepared for the December meeting.

The agreement with Melody Lakes states that the RTWA will charge them the lowest rate. Currently, they are paying \$3.25/thousand. Tim suggested that it be raised to \$3.50/thousand. The Board agreed.

Tim A provided a benchmark of what other providers charge for 15,000 gallons. Even with the rate increase, the RTWA still compares well with other water suppliers.

Budget

Due to a proposed rate hike, metered sales income will be higher next year. Included in that amount is a rate hike for Melody Lakes.

The amount for tapping fees is from the 147 homes that are planned to be built.

The Filtration amount is for possible media replacement at Sweetbriar and Walnut Bank.

Shop With A Cop

Bill Rosson asked if the RTWA could donate to this program as we have in the past.

Motion **Chris Vanelli made a motion that the RTWA donate \$200.00 to the Shop With A Cop program for 2015. Ken Mitchell seconded the motion. All agreed.**

ENGINEER'S REPORT

No report.

SOLICITOR'S REPORT

Steve Shelly reported that he is still waiting to see the revised agreement with the township.

OPERATIONS REPORT

Usage has been going down. One well at Walnut Bank Farm is currently down for repair. The wells at Sweetbriar are back online.

Chris Vanelli asked to see a summary of the docket numbers for each well. Tim A will provide him with those numbers.

Complaints:

There were several complaints of low water pressure in Renaissance at Morgan Creek. Harry tested for pressure problems in the water mains but did not find any. It turned out that the problem was the pressure reducing valve. Once the homeowner had it adjusted, their pressure was fine. Tim G suggested that since most of these homes were built around the same time, the valves and water softeners may have problems at the same time.

Other complaints:

1. 515 Westfield Court – noise in the pipes. It was coming from the PRV.
2. 1112 Colony Drive – the meter was showing water use in the vacant home. Replaced old meter with an IPERL which is more sensitive. The new meter was running so there must be a leak.
3. 1134 Creekside Lane – no water use for the past quarter. Replaced the meter.
4. 1146 Farm House Lane – noise in the pipes and his pressure is 100 psi. Tim A advised him to open the valve to reduce the pressure and to replace the PRV.
5. 1140 Berkley Avenue – brown water. Water softener needed to be serviced.

When calls come in, Tim A and Tim G try to visit the home, or at least send them in the right direction.

AUTHORITY COMMENTS

Bill Rosson mentioned that Boy Scout Troop 87 sends their thanks for letting them visit our last meeting.

Chris Vanelli asked if the RTWA office hours were on the website. Dianne responded that the hours were on the Township home page, but they were never on the RTWA page. She will add them to the page.

Motion **Chris Vanelli made a motion to adjourn at 8:10 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary