

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
October 13, 2016

The meeting was called to order by Ken Mitchell, Chairman, at 7:00 p.m. Other Board members present were Bill Rosson, Bruce Jones, Chris Vanelli, and Zane Stauffer. Also present were Tim Arnold, Executive Director/Operator; Tim Gluck; Steve Shelly, Solicitor; and Melissa Fiala, Special Counsel. Mark Bahnick, Van Cleef Engineering, did not attend.

After the meeting, there will be an Executive Session to discuss litigation.

MINUTES

Motion **Bruce Jones made a motion to approve the minutes from the meeting on September 8 as amended. Bill Rosson seconded the motion. All agreed.**

PRESENTATION OF BILLS

Motion **Ken Mitchell made a motion to approve the September bills. Chris Vanelli seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Townhomes at Edgewater

This development of 40 townhomes will be located off Heller Road, north of Walnut Bank Farms. Chris Canavan, of Prospect Acquisitions, attended the meeting to present an overview of the project. The homes will be built on the east side of the pond, with a parking lot and street light on the west side. There will be two points of connection. The project may start this year; but if not, certainly next year. Steve Shelly is preparing the agreements.

Motion **Chris Vanelli made a motion to authorize the executive director to sign the Water Service Agreement and the Water System Improvement Security Agreement for the Townhomes at Edgewater project, once both parties have received said agreements and the RTWA has received the appropriate funds. Bill Rosson seconded the motion. All agreed.**

Richlandtown Borough

We continue to visit the pump stations twice a day for chlorine residual monitoring. Tim A will meet with his contact at the borough to start working on budget items.

Updates on Pump Stations

Walnut Bank Farm: Other than normal daily operations and maintenance, no specific work was done at this station.

Sweetbriar: Other than normal daily operations and maintenance, no specific work was done at this station.

Richland Court: Other than normal daily operations and maintenance, no specific work was done at this station.

Paletown Road well: Other than normal daily operations and maintenance, no specific work was done at this station.

Sampling

The monthly coliform samples were taken in September.

Lead and copper sampling will be done soon. Letters will be sent to everyone on the site plan list to see if they want to participate in the sampling procedure.

Employee Workers Compensation

Although Tim A was not an employee of the Township, his workers comp was being paid through the Township policy, and the RTWA would reimburse the Township. Tim A got a proposal from the current carrier for his own workers comp policy with a premium of \$4,849.00 per year.

Motion **Chris Vanelli made a motion to authorize the executive director to send an email to the current workers compensation insurance carrier requesting the binding of coverage for Tim Arnold with a premium of \$4,849.00 per year. Bill Rosson seconded the motion. All agreed.**

2015 Audit

Final copies of the audit have been received. Copies were sent to the DCED, PLGIT and QNB.

Sweetbriar HOA Request

The Sweetbriar HOA is having a block party, and they have requested a donation of \$100 for a pumpkin decorating activity. The RTWA may need to establish a policy for such donations going forward.

Motion **Chris Vanelli made a motion that the RTWA send a \$100 donation to the Sweetbriar Homeowners Association for a pumpkin decorating activity at their block party. Ken Mitchell seconded the motion. All agreed.**

CVS Escrow Release #1

SW Quakertown CVS has requested monies relative to the work that has been completed. Van Cleef has recommended the release.

Motion **Chris Vanelli made a motion that the RTWA approve escrow release #1 by SW Quakertown CVS, LP, in the amount of \$41,803.20, subject to the deduction of any outstanding fees due the Richland Township Water Authority. Bill Rosson seconded the motion. All agreed.**

2017 Meeting Dates

There was a discussion about moving the meeting date back to Wednesday, but the final decision was to leave the meetings on the second Thursday of the month.

Water Service for Cemetery Road Property

The Director sent the letter to Quakertown Borough which will allow the homeowner to connect to the Quakertown Borough water system.

ENGINEER'S REPORT

No report.

SOLICITOR'S REPORT

No report.

OPERATIONS REPORT

We are continuing to monitor the docket numbers and adjust the wells accordingly. The lack of rain did not seem to cause a problem with water supply. We did exceed the docket for about 2 months. We may petition the DRBC for an increase in the docket allowance for Walnut Bank Farms, and maybe Sweetbriar.

Customer Care Calls:

1. 1182 Berkley Avenue – low pressure. It was determined that the problem was the PRV.
2. 1005 Patriots Way – reddish color on siding. Tim A told the owner that the color comes from the iron in the water.
3. 1216 Meadow Brook Drive – low pressure. It was determined that the problem was the PRV.

4. 2065 Richland Terrace – no water. MTWA had shut off this property by mistake.
5. 1225 Meadow Brook Drive – low pressure. It was determined that the problem was the PRV.
6. 1121 Richland Commerce Drive – sulphur smell. The hydrant was flushed for about an hour.

The RTWA may start to take occasional tests of iron and manganese to determine how the media is holding up.

Motion **Bruce Jones made a motion to adjourn at 7:50 p.m. Chris Vanelli seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary